



CHRISTMAS CRAFT SALE

APPLICATION FORM: 31st Annual Christmas Craft Sale—November 3—4, 2018

COMPANY NAME: _____

NAME _____

ADDRESS _____ POSTAL CODE _____

PHONE: HOME _____ WORK _____ Email: _____

DESCRIPTION OF CRAFTS/PRODUCT (Please relay if handcrafted or party plan)

DESCRIPTION OF DISPLAY, BACKGROUND, RACKS, ETC. (or email picture to Colleen@dakotacc.com)

My Table/Booth Preference is:

◇ Booth 6' x 10' \$100.00 each + 5% GST = \$105.00 x _____ = _____

◇ Booth 13' x 8' \$150.00 each + 5% GST = \$157.50 x _____ = _____

◇ Booth 10' x 10' \$150.00 each + 5% GST = \$157.50 x _____ = _____

◇ Extra 8 foot table \$5.00 each + 5% GST = \$5.25 x _____ = _____

TOTAL = _____

Please make cheques payable to **Dakota Community Centre Inc.** Post dated **June 30, 2018.**

Cheques will be deposited upon table/booth allotment June 30, 2018.

NO refunds will be issued after **September 15, 2018.** You will be advised by letter/email of the status of your application and a receipt will be issued at that time.

FOR OFFICE USE ONLY: Confirmation Date: _____

Payment Received: Cash _____ Check _____ Credit Card: _____

Application # _____

Booth # _____



CHRISTMAS CRAFT SALE

31st Annual Christmas Craft Sale - Booth/Table Information Sheet

Date: Sat. Nov. 3, 2018 from 10:00 AM—5:00 PM

Sun. Nov. 4, 2018 from 10:00 AM—4:00 PM

Booth Rental Fees: 10 x 10 feet \$150 + GST

8 x 13 feet \$150 + GST

6 x 10 feet \$100 + GST

Rentals Include: Pipe & Drape booth space. Admission for 2 vendors per table. Listing in Show Directory as well as advertising through our social media platforms, newspaper & other.

Tables & Chairs: Each vendor will receive 2 chairs and one 8 foot table, if you require additional tables or chairs, please let us know at time of booking. If you require a smaller table you must bring your own. All table coverings must hang to the floor at the front of your table. Please remember to be considerate of other vendors, no additional tables or fixtures will be permitted at the end or in front of your table/booth.

Extension Cords: Are not provided. Please bring heavy duty cords at least 50 feet in length.

Set-Up: Friday November 2, 2018 from 12:00 PM—8:00 PM

Saturday, November 3, 2018 from 8:00 AM—9:30 AM

Please check-in at the Registration Desk upon arrival for further load-in instructions

Parking: To provide our customers with ample parking for the event, please park your vehicle at College Jeanne Sauve parking lot in the spaces closest to Dakota Street.

Insurance: Dakota CC is not liable for losses or damage due to theft, fire, inclement weather, or any other causes or reasons whatsoever of third party vendors on our property. Please ensure you have your own insurance.

By signing the application form, you consent to allow Dakota Community Centre the right to use pictures of your booth and products in our publications, for advertising purposes, and/or on our website, without further permission.

Questions: Please contact Colleen Mahon at (204) 254-1010 ext. 214 or email Colleen@dakotacc.com

Please mail applications to Dakota Community Centre, attention: Colleen Mahon, 1188 Dakota Street, Winnipeg, MB R2N 3H4

Thank you!!